

Canmore Illusions Gymnastics Club
ANNUAL GENERAL MEETING
Monday, October 3rd 2016 at 7:00 – 8:00 p.m.
Lady MacDonald room at the Recreation Centre

Board Present:

Carolyn Henry - President	Astrid Heidenreich
Nancy Kirk – VP	Jane Falkenberg
Kerry Field – Treasurer	Marti Przibislawsky
Laura Newsome – Secretary	Kathleen Ridgely

Members Present:

Luc Aube	Alysa Amirault
Micheala Boehnisch	Grant Capel
Kathie Glowinski	Helen Rolfe
Gieta Steingart	David House
Lise Konik	Nancy Kirk
Shelly Brown	Erin Milne
Dana McCaffrey	Kim Farrelly
Genevieve Giroux	Jen Crowe
Janet Creaser	Nancy Provost
Alan Feherty	Stephanie Kucharski
Marti Przibislawsky	Natsuyo Hambly
Edwina Handley	Jon Bagley
Kris Hielema	Deb Lantz
Adele Folliott	Astrid Heidenreich
Jo Thibodeau	Laura Newsome
Jane Falkenberg	Rayna Tupper
Kerry Field	Bill Luka
Carolyn Henry	John Newsome
Sonya Murdoch	Christine Wickins
Valerie Atkinson	Nicole Fenton
Kathleen Ridgely	

7:00pm

- 1) Meeting call to order and introduction of board members.
Motion- Carolyn H, seconded by Marti P
- 2) Approval of Agenda
Motion – Val P, seconded by Rayna T
- 3) Adopted the minutes of the last AGM
Motion – Nancy P, seconded by Rayna T
- 4) No discussion or questions from the Oct. 5, 2015 AGM

7:10pm AGM Reports

- 5) President's report: read by Carolyn H. – See Appendix A
- 6) Treasurer's report: read by Kerry F. – See Appendix B
- 7) Boys Program report: Read by Carolyn H. – See Appendix C
- 8) Girls Program report: Read by Jordana D. - See Appendix D

7:20pm New Business

- 9) Board Member Elections

President Nominations:

Val Atkinson – 15 votes
Gieta Steingart – 9 votes

Vice President Nominations:

Gieta Steingart – 9 votes
Nancy Kirk – 17 votes

Treasurer Nominations:

Carolyn Henry

Secretary Nominations:

Kathleen Ridgley - 17 votes
Gieta Steingart- 6 votes

Member at Large - Club Relations

Gieta Steingart - 11votes
Laura Newsome - 13 votes

Member at Large Nominations:

Gieta Steingart
Genevieve Giroux
Rayna Tupper
Astrid Heidenreich

Discussion regarding the number of voting board positions.

Members raised concerns that more voting members would be helpful, and other members raised concerns that perhaps too many voting positions can bog the meetings and process down. Members from the previous board expressed their appreciation for the interest of other members in helping.

One member raised concern that the notes from the previous board meetings did not provide enough detail and requested that the new secretary include more info regarding discussions held at board meetings.

All present agreed to hold the final vote for the Members at Large until the bylaw vote had taken place. The proposed bylaws did not pass, so the current bylaws remain in place. This leaves space for the 7 volunteers to be Members at Large.

Motion - Val A, seconded by Dana M.

10) **Discussion regarding proposed bylaws**

Concern from membership that the existing bylaws were not mailed with the proposed bylaws. Members stated that they had numerous issues with the proposed bylaws that they had not emailed prior to the AGM so an alternate meeting and date will be set to review the issues that members will email to the board. All members will be sent the existing bylaws and the revisions, when ready, and have opportunity to comment and vote.

Nancy to send notice to membership with dates and bylaw process.

No further items were brought up for discussion.

7:50pm Meeting Adjourned

Motion – Laura N, seconded, Carolyn H.

7:55pm New Board Executive Meeting.

First Meeting date and process for bylaw review.

Appendix A

President's Report 2015-2016

2015-2016 has been an amazing year in our new GYM!

I would like to use this occasion to thank all the board members for the hard work they have done this year. But I would like also to thank all members for your support. CIGC is a community success! The success of this non-profit is due to the effort of many people since it started in 1996. For the past 20 years, many community members have worked really hard and that is why we are all here.

This year the board has concentrated effort on:

1. Engaging Janet Nystedt to help us with bylaws revisions, HR, and governance of our club.
2. We updated our outdated Bylaws and we are currently working on a strategic plan and a business plan.
3. We've hired a full time office manager with credentials to do, payroll, bookkeeping and all administration tasks for CIGC.
4. Developing a sponsorship program

We now have an incredible coaching team. We currently employ 6 full-time coaches, 4 part time coaches (Amanda, Tara, Marti, Kristina) and 8 CITs. Our full time coaching team includes:

Kelly Mock – Our Men's Artistic Gymnastics Head Coach

Jordana Drukarsh – Our Women's Artistic Head Coach

Aundrea Dube – Our Lead Recreational Coach

Maiysha Glaude – Our Lead Pre-school Co-ordinator

Ashley Sportun - Competitive coach

Keenan Pascos- competitive and rec coach, parkour, adult drop in, trampoline....

We currently have about 500 athletes in total, 73 are in the competitive and pre-competitive stream (WAG and MAG). By moving into our new space, we were able to increase our membership, over the course of the year, by 150 more athletes and add more recreational classes and, this year, more competitive group.

By expanding our camp programs to cover Christmas and Spring Break and increasing Summer 2015 capacity CIGC camp revenue increased by 73% over the prior year. By further increasing these summer camps over summer 2016 and adding a week long overnight camp, the club has already nearly doubled last year's entire camp revenue.

This year, we hosted two Summit Invitational. An overwhelming success bringing over 508 athletes to our Women's Meet and 70 to our Men's. These events not only bring important revenue to the club, but support Canmore Tourism. In our larger space we are now able to host more events such as last year's Winter Games trials.

In closing, I will be stepping down as President to pursue educational opportunities. It has been an amazing experience.

Appendix B

Treasurer's Report Year ended June 30th, 2016

This was a really big year for the club, not just in terms of activity relating to our new space but in terms of thinking, learning and adapting. Key to this change was our rental agreement, we have gone from a club that pays rent for its space when we chose to use it, to a club that pays rent every day of the year. The impact is huge, the club now has to try to gain revenue on as many of those hours as it can and all this without burning out our wonderful coaches. Our rent has increased by 34% and will be increasing by a further ten thousand this year and again the year after. So, how does this affect the other numbers.

You'll see large variances on prior year, increases in revenue but also increases in cost. Some may look alarming so I will try to touch on some of these. You'll also see lines on the balance sheet that were not reported in prior years. I will also try to explain why not. Firstly, note that our fiscal year end is June 30th so summer camp information relates to Summer 2015. Summer 2016 camps, including the sleepover camps, will affect next year's financials. This year end date and the increase in summer camp activity is what has driven the necessity for the prepaid expenses account and the unearned revenue account on the balance sheet. These accounts are holding expenses and revenues relating to 2016/2017 activities in other words, deposits received and paid before June 30th.

The new bylaws, that we hope to adopt tonight, will change the year end date to August 31st so that these year-end adjustments are not required going forwards.

We also have an inventory account. The club sought economies when purchasing medals, ribbons, water bottles and clothing etc. by buying in bulk for the benefit of future years so this is what you see in the inventory account on the balance sheet.

All receivables and payables have been cleared after year end.

The club has seen big increases in registration fees across all streams but critically in our historically smaller streams such as drop in, parties and rentals.

They amount to an increase of around \$24k combined and are key as they use the gym during the quieter times. This ties in to what I was saying earlier about the rent but these streams also draw from a wider base of the community which spreads the load.

Events including the Summit Invitational, Alberta Winter Games and the Christmas and Year end shows have also increased in revenue this year. Bringing in around \$48k net of expenses. Plans for next year's Summit are for the men's and Women's events to be held on the same weekend with a view to making efficiencies on judging expenses and to hopefully increase registration in the men's event.

Grants are down this year on last, driven by a CIP grant of \$26k which was received in 2014/2015. However, the new sponsorship program has brought in \$10,500 this year which has helped to balance things up.

The challenge for next year will be to get sponsorship from businesses whose owners are not already club members.

Net income from fundraising remained steady last year despite an increase in fundraising events. We, as a board, believe that this may be due to fundraising fatigue and have agreed to reduce the number of events next year in the hope that we can be smarter about our fundraising. The weekly newsletter that Nancy initiated this year will hopefully also reduce the communication fatigue that may have been creeping in among members.

Amortisation has increased significantly this year due to the enormous amount of equipment that was purchased for the new space. Equipment worth \$26,000 was purchased over the year following purchases of \$76,000 in the prior year. Much of this equipment was purchased with grant revenue. Some of the older mats and equipment has been retired and some more will be sold on over the course of the next few months.

Cleaning has increased as a requirement from the Town. Chalk in the gym has been a big issue for the HVAC systems so the club contracted McKnight cleaning to keep this at bay.

Salaries and Wages have increased significantly this year. The increase was driven by the additional number of coaching hours required. We employed more permanent, full time staff, more part time staff and CITs. to meet the demand but have also had a paid administration function for the club. This initiative has relieved the coaches of some of their admin tasks allowing them to concentrate more on coaching and was an initiative of board from 2015 who had the foresight to predict what a whirlwind of a year this would be, so I thank them for that.

Looking forwards, revenue is increasing in the competitive program as the club has invited more athletes to take part and as I've already mentioned, the camps this summer were a huge success.

Financially speaking my hope for this year is for seeking and developing new revenue streams and the implementation of efficiencies to manage our costs.

Appendix C

Boys Program - Kelly Mock : Boys Head Coach

- It was another great season for the boys program with many successes and achievements. We had our largest boys' program staff to date with Tatsuo as our pre competitive coach along with Eric Rautio as assistant coach in training as well as Ian Cram operating as coach in training for the newly added Provincial 1 group.
- We also ran a Developmental program for teens who had retired from competition, but are still involved as coaches and / or other sports.
- Our Provincial 1 competitive group was a new addition to the MAG program and added 8 to our competitive roster. This program has even greater numbers for this season.
- We had several CIGC representatives to the Alberta Gymnastics Federation Provincial Stream Training Camp at the Calgary Gymnastics Center in December and all who attended greatly benefitted from the experience.
- The competitive boys were very successful this past season with every athlete rewarded on the podium at all 5 competitions.
- We had 2 MAG athletes compete at the 2016 Provincial Championships in Fort Mc Murray and both were crowned Provincial Champions on an event.
- We had the highest number of CIGC MAG athletes compete at our Summit Invitational at 14. This event was a great success and was attended by some of the largest clubs in our province.
- We have already opened this season with more MAG competitive athletes in the club's history and all are off to an excellent start.

Appendix D

Girls Program - Jordana

-50 girls in competitive program

-We attended 9 meets total

-This was our first year using the JO level system:

- It was very successful, gives more level options for competitive gymnasts and allows us to reach a greater audience of gymnasts wanting to get into competitive gym.

-We attended the GreatWest GymFest in coeur d'Alene Idaho with the Optional level JO6+ gymnasts, our first out of country meet.

-We had 19 girls attend Provincials in FMM, 1 all-around champion, 3 event champions and 19 medals won total. We had our largest field of gymnasts qualify and our most decorated results to date.

-This was also the first year that CIGC had a gymnast qualify to Canadian Championships, which was held in Edmonton in May. At the trials, Ivy Tupper competed against 16 JO 9 gymnasts ages 11-13, earning herself a spot on the 5-person Team Alberta roster. At the championships, she finished in the Top 20 AA and won a team gold medal for Alberta. Many CIGC parents and gymnasts made the trip to Edmonton to cheer on Ivy and be a part of this historic event for our Club.

-The Summit was a success with over 500 girls attending, our largest registration to date.

-Coach Ashley was accepted to and completed a coaching mentorship program through Alberta Gymnastics Federation, providing her and some of the gymnasts the opportunity and funding to work with mentor coaches in Alberta, including visits to other gyms and bringing mentor coaches to Canmore.

-The CIGC Girls program is growing at a steady rate, this year we have 3 new beginner level groups - Pre-Team, Developmental, and Interclub JO 1. We have expanded our part-time competitive coaching staff to include Tara Koenig and Marti, and are looking forward to another great year for the Girls Program.